



## Minutes of SAPA Meeting held on December 9<sup>th</sup> 2019

Present- Mary Ireland, Mark Lilley, Neil Priestner, Lynda Nempotakis, Amy Drogan, Frank Driscoll, Vicky Walker, Sheila Sheerin, Joanne Mc Entee, Natalie Lawrence, Stella McDonnell.

Apologies- Anna Warwood, Mr Cutting, Andrea Mottram.

1. Minutes of previous meeting- agreed as accurate, proposed by Mary Ireland and seconded by Nathalie Lawrence.

2. Treasurers Report- Neil reported that SAPA makes the majority of money from the Christmas Fair and Uniform sales. We need to start pushing uniform sales in the New Year.

The previous financial year saw SAPA raise approximately £11,500 and we are on track to equal it in 2019/2020.

3. Christmas Fair- Neil reported the fair raised £6576.00

The 2019 Christmas Fair raffle took 27% more than previous years. This could be due to the many excellent prizes donated, including Manchester United goods and Rugby Union memorabilia. Natalie suggested that in future we inform everyone at the fair half an hour before the raffle is drawn to allow people to purchase last minute tickets.

Sheila said the bottle coin roll was very successful, probably due to the excellent member of staff on the mic who encouraged people to take part.

Sheila suggested that we have other announcements throughout the fair to inform people what's on offer. Sheila also suggested that the Christmas Fair posters be more dynamic and less fussy next year.

Vicky suggested that we look at a more streamlined way to process raffle tickets purchased through 'parentpay' as it can be a lot of work in the days leading up to the fair.

Lynda thought it might be a good idea to purchase a new banner for 2020. Mr Driscoll said he knows of a company that could assist us with a new banner.

Neil reported that the 'change of entrance' worked better.

The Chocolate tombola queues were very long and it would be helpful to have more volunteers next year and possibly another barrel.

We need to organise our pricing and signage earlier for the 2020 fair.

4. SAPA 100- Neil stated that he only managed one sale at the Spooky Disco and would speak to Mr Rainey about extending the 100 Club to College parents etc. Mr Driscoll is happy to extend 100 Club sales.

5. Future Events- to be added to the newsletter.

March 6<sup>th</sup>-Quiz Night. £5 per person, Maximum 6 per team.

June 26<sup>th</sup> – Summer Party- possibly at the college? £20/22 per ticket?

6. AOB- Neil Priestner and Lynda Nempotakis both agreed to continue the role of Co-Chair.

**Next Meeting- January 13<sup>th</sup> 2020 at 7.00 o'clock at The Bulls Head.**