



St Ambrose Parents Association

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Minutes of SAPA meeting held on 11th March 2019, 7pm at

St Ambrose Preparatory School

Present: Joanne McEntee, Mary Ireland, Brett Winter-Roach, Cathy McBride, Neil Priestner, Frank Driscoll, Vicky Walker, Stella Corran, Lynda Nempotakis.

Apologies: Andrea Mottram, Sheila Sheerin, Anna Capper, Nathalie Lawrence.

1. **Minutes of last meeting** – Minutes of the previous meeting agreed by the committee and approved by Joanne McEntee and Mary Ireland.
2. **Matters arising** – Cathy McBride apologised for not yet having any information in regards to 'Easy Fundraising' as she was still researching it.
3. **Treasurer's report** – Neil Priestner reported that the current financial position remained unchanged apart from a further £200.00 from uniform sales in February.

Joanne McEntee discussed second-hand uniform with Frank Driscoll and the possibility of SAPA selling it alongside College uniform. Mr Driscoll said he had lots of uniform but Prep parents very rarely buy it.

4. **Quiz Night 2019** – Joanne McEntee said that she had received an update on ticket sales: the Prep had not sold any tickets but had promised 2 tables of teaching staff which could possibly be as many as 12.

The College has sold 20 tickets, and also committed to a further 2 tables of teaching staff. Joanne had also received an e-mail from a parent committing to a table. Tuesday 19th March was decided as the cut-off date when a decision would be made to hold the Quiz Night or cancel it.

Assuming the Quiz Night is to go ahead, Joanne said she had already received a donation of a bottle of wine as a prize and is waiting for a couple more bottles that have been promised. Joanne also asked comments on the previously circulated risk assessment. Several committee members said they had read it and agreed it was suitable for the event.

5. **Summer Party** – Members present at the meeting agreed on a ticket design for the Summer Party to be held on Friday 14th June 2019. Joanne said that she had booked the DJ but his price had risen slightly since last year and she had also booked the catering at £8.50 a head. As we are using an outside catering company, we are required to pay Bowdon Rugby Club £120.00.

Lynda Nempotakis offered to be the lead person for the Summer Party Raffle. Stella suggested spending some SAPA money on good quality prizes. Joanne said she would request raffle prizes through the College and Preparatory School's Parentmail system and agreed to buy some prizes if needed.

6. **Committee Positions** – Joanne highlighted the current Deputy Chairperson vacancy. She has arranged a meeting with Mr Groves for some help to encourage someone to step forward as Deputy Chair and who would then take over the Chairperson role once she steps down.
7. **Any Other Business** – Joanne asked for any volunteers willing to sell uniform at the Rugby Camps for new starters. All slots were filled by SAPA members. Vicky Walker suggested that we sell tea/coffee and cake to the parents, it was agreed that we would trial it.

Joanne explained that she had received an e-mail from Debbie Chalcroft at the College asking if SAPA members would run the Car Park at the Hale Barns Carnival. Mr Driscoll said that not many people use the school premises to park and it would not be worthwhile.

Next meeting: Monday 22nd April 7pm at the Bull's Head Pub, Clay Lane, Hale Barns.