



Minutes of meeting held on 14th January 2019
at St Ambrose Preparatory School

Present: Andrea Mottram, Mary Ireland, Brett Winter-Roach, Sheila Sheerin, Stella Corran, Natalie Lawrence, Neil Priestner, Sinead Aldridge, Vicky Walker, Cathy McBride, Joanne McEntee, Patrick Groves, Nicole Telfer, Belinda Fleming -Graham.

Apologies: Andrea Kelly, Sarah Welby, Gabi Potts, Mr Cutting, Nadia Allen, Lynda Nempotakis.

1. **Minutes of last meeting** – Minutes of previous meeting agreed by the committee and approved by Joanne McEntee and Mary Ireland.
2. **Treasurer's report** – Neil Priestner gave an overview of the updated bank balances which showed a further expense since the previous SAPA meeting held in December 2018. These included:
 - St Ambrose College Staff Christmas Gifts – £28.00 (A thank you for the very helpful reception, caretaker and kitchen staff)
 - Krystal Webhosting – a monthly cost of £4.79
 - Parentkind – an annual cost of £117.00
 - St Ambrose College Catering Department – £478.75 for the Christmas Fair food

Neil also reported that he is continuing to reconcile the 100 club, including updating all personal and banking details of the current members. A double draw took place (agreed by the SAPA committee) to include the months August and December 2018. It was decided that further 100 club draws should take place at SAPA meetings for the sake of transparency.

Winners – L Nempotakis £253.75, H Rose £169.17, S Middleton £84.58.

Next draw to take place in February 2019 and every 4 months thereafter.

3. **Quiz Night 2019** – A decision was made to cancel the annual Fashion show and to hold a Quiz night. Hopefully it should be an easier event to organise and much less time consuming to host. Cathy McBride very kindly offered her husband's services as Quiz Master; unfortunately he was unavailable to host the original date chosen so a new date on March 22nd was agreed. Mr Groves very kindly offered SAPA use of the College and Mr Driscoll also kindly offered use of the Prep School. Joanne McEntee suggested that we could decide the venue later.

Many great suggestions for games and entertainment were put forward but it was decided that a standalone quiz would be best as it would be the first time holding such an event. The quiz would be open to adults at £5.00 per ticket and St Ambrose College sixth formers at £3.00 per ticket. Teams to be arranged between 6-8 people and the winning team are to receive a round of drinks. Bar and snacks to be available on the night, Prosecco, beer, soft drinks, crisps, tortillas chips etc. The choice will be dependent on money saving offers at the time of purchase.

Joanne suggested that we should start advertising as soon as possible in the school newsletters and via Parentmail. Nicole Telfer offered to design a poster to help with advertising. Mary Ireland agreed to apply for the alcohol licence. Andrea Mottram and Mary Ireland to man the entrance on the evening; Joanne McEntee, Sheila Sheerin, Brett Winter-Roach and Stella Corran to man bar and sell snacks. Timings will be 7.30pm for 8.00pm start, 10.30pm-11.00pm finish.

4. **Uniform Sales** – Joanne suggested that we should continue to sell uniform in the College before our SAPA meetings at the Prep School. The volunteer uniform rota was passed round to all at the meeting so volunteers could offer their services to sell uniform.
5. **Any Other Business** – Cathy McBride asked if SAPA could take advantage of 'Easy Fundraising', as it was a worthwhile scheme. Participating retailers offer a percentage per spend on online purchases to your chosen charity. Cathy offered to carry out some research and inform us at the next meeting.

Next meeting: Monday 11th February 7pm at the Preparatory School