



**St
Ambrose
Parents
Association**

Minutes of SAPA meeting held on Monday 16th April 2018

1. Present: Joanne McEntee, Mary Ireland, David Godsmark, Samantha Alford, Lynda Nemptokakis, Sarah Welby, Anna Warwood.

Apologies: Nathalie Lawrence, Elaine Cannon, Neil Priestner, Patrick Groves, Belinda Fleming-Graham, Nadia Allen, Maela Beliard.
2. Minutes of last meeting were proposed by Mary Ireland and seconded by Joanne McEntee.
3. Matters arising – Stamps or stickers have been suggested to use in planners to advertise events. House tutors could be asked to help with this. To discuss further at the next meeting.
4. Treasurer's report – There is currently £3.5k each in the current and savings accounts. £475 has been taken in from the Fashion Show, but another £440 is due from pre-sales through the Parentmail shop. Minor payments have been made for web hosting. The adjusted total is nearly £8k. Two cheques have still to be cashed from the 100 Club; Lynda will ask the Prep for current contact details for the winner. Joanne reported that Mr Groves intends to buy projector equipment for the atrium with the College's SAPA money.
5. Summer Party – Is to take place on Friday 15th June. A payment of £200 is due by Friday 20th April. All food has been ordered. Tickets will go on sale this week; 160 initially allocated to the College and 40 paper tickets to the Prep School. A list for parents' names and food choices will be used at the Prep. A Parentmail letter for advertising the event was circulated for comment and approved. Raffle prizes were discussed and all agreed to investigate sources of possible prizes; the list of prizes ideally needs to be finalised by the next meeting. Joanne circulated the party risk assessment. All agreed with the listed risks and actions. Dave has access to a card machine.
6. Fantasy football league – This will not be going ahead on the advice of Mr Groves. However, he will explore doing something for the World Cup.
7. Rugby camp uniform sales – Joanne asked for volunteers to sell second-hand uniform at forthcoming new starter rugby camps. All dates were covered and Joanne gave out instructions on running the sales to volunteers.
8. New Parents Meet & Greet – Mary and Sarah offered to sell uniform at this event.

Next meeting Monday 14th May 7pm in the College. All welcome.